Ministère de l’Enseignement supérieur, de la Recherche et de l’Innovation
ÉCOLE DES HAUTES ÉTUDES EN SCIENCES SOCIALES

2019
Applying for a Direction d’études

Each candidate must register on line using the application form no later than midnight of Friday the 2nd of November 2018.
Registration as a candidate for the recruitment campaign using the online form is obligatory and also allows us to contact you
to set an appointment to turn in your application file if necessary.
These are the documents that must be included when you register on line in order to validate the operation:
- research project
- CV
- 2-page summary of CV/research project (“recto/verso”)

Submission of dossiers:
Application dossiers may be submitted in person to the school or sent by post.

- Submission in person must take place no later than 4:30 pm, Friday the 2nd of November 2018
Once you have registered your application online, and after you have received confirmation of an appointment for submission, your dossier should submitted directly to the bureau du recrutement, 8th floor, 54, boulevard Raspail 75006
Paris (metro Sévres Babylone).

- Dossiers submitted by post should be postmarked no later than midnight of Friday the 2nd of November
2018, and sent to the following address:
  École des hautes études en sciences sociales
  Bureau du recrutement
  Recrutement des directeurs d’études 2019
  54, boulevard Raspail
  75006 Paris

Attention! Only complete dossiers submitted or sent by the deadline will be processed.

Application Dossier:
Candidates must provide 3 hard copies and one copy in PDF format of their complete dossier (on USB key or CD-ROM).
It should be submitted in person or sent to the EHESS by Friday the 2nd of November 2018, and should include:

1) A Letter of Application addressed to the president of the EHESS, signed and dated.

2) A complete Personal Details Forms signed and dated.

3) A detailed Curriculum vitae (no more than 10 pages), which must be typewritten and dated, without photograph, and
   should contain the following information:
   - Full name and date of birth
   - Postal address
   - Email address
   - Telephone number (s)
   - University diplomas:
     - Candidates must provide all foreign diplomas in their original language and in French translation
     - Candidates should include with their PhD certificate a list of jury members
   - The experience of the candidate, including their current post, in the domain of
     teaching and research as well as other forms of professional experience
   - Academic career
   - Other activities
   - A chronological list of publications and research works

4) Research and Teaching Project: typewritten and dated, with your full name, it should be no less than 8 and no
   more than 10 pages (between 24 000 and 30 000 characters) long and include a concise title.
The latter will be become the permanent title of the direction d’études of successful candidates.
Candidates are advised to closely link their research project and proposed teaching program.
5) A summary on a single recto-verso sheet of A4 of the dossier, with your full name and in French, including:
   - On the recto, key information from the curriculum vitae;
   - On the verso, salient features of the research and teaching project.
N.B: These two pages should be composed of around 5 000 characters.

6) Copy of the highest diploma obtained, (original and French translation if obtained outside France)

7) Candidates who are holders of a habilitation in research supervision should provide:
   - Their mémoire de synthèse (summary of research works) with all visual and recorded support materials in digital format;
   - Their jury report, including the names of all jury members.

8) A selection of publications with a maximum of 5 books and 10 articles.
   - Publications which have yet to appear must be appended by an attestation from the publishing house or editorial committee concerned.
   - Titles which have been published in digital format and validated by a competent academic authority may be included with the dossier.
   - Other scientific productions (films, databases, software, etc.) may be included with the dossier in digital format (CD, DVD-ROM, USB Key).

9) A list of works, publications and scientific productions contained in the dossier

Please consult the checklist below to ensure that you have included all the relevant documents:

```
<table>
<thead>
<tr>
<th>Required documents</th>
<th>3 hard copies</th>
<th>1 copy in PDF format</th>
<th>Title of PDF document</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Letter of Application</td>
<td>Yes</td>
<td>Yes</td>
<td>1-nomdefamille-lettre</td>
</tr>
<tr>
<td>2) Personal Details Form</td>
<td>Yes</td>
<td>Yes</td>
<td>2-nomdefamille-fiche</td>
</tr>
<tr>
<td>3) Curriculum vitae</td>
<td>Yes</td>
<td>Yes</td>
<td>3-nomdefamille-cv</td>
</tr>
<tr>
<td>4) Project</td>
<td>Yes</td>
<td>Yes</td>
<td>4-nomdefamille-projet</td>
</tr>
<tr>
<td>5) Summary</td>
<td>Yes</td>
<td>Yes</td>
<td>5-nomdefamille-resume</td>
</tr>
<tr>
<td>6) Diploma</td>
<td>Yes</td>
<td>Yes</td>
<td>6-nomdefamille-diplome</td>
</tr>
<tr>
<td>7) Mémoire de synthèse and Jury Report</td>
<td>No</td>
<td>Yes</td>
<td>7-nomdefamille-memoiredr and 7-nomdefamille-rapporthdr</td>
</tr>
<tr>
<td>8) Publications</td>
<td>Yes</td>
<td>Yes if possible</td>
<td>8-nomdefamille-article1</td>
</tr>
<tr>
<td>- articles</td>
<td>Yes</td>
<td>Yes if possible</td>
<td>8-nomdefamille-article2…</td>
</tr>
<tr>
<td>- books</td>
<td>Yes</td>
<td>Yes if possible</td>
<td>8-nomdefamille-livre1…</td>
</tr>
<tr>
<td>9) List of books included with dossier</td>
<td>Yes</td>
<td>Yes</td>
<td>9-nomdefamille-liste</td>
</tr>
</tbody>
</table>
```

**Letters of support:**
Candidates may include letters of support with their application.
They must arrive no later than middle of Friday the 1st of March 2019 and include the name of the candidate and the post for which they are applying (directeur d'études) Letter(s) must be signed by their author.
They should be addressed to the president of the EHESS, and sent to: [lettresdesoutien2019@ehess.fr](mailto:lettresdesoutien2019@ehess.fr)

For all further information, you are invited to contact the following address: [recrutement-admin@ehess.fr](mailto:recrutement-admin@ehess.fr)
PERSONAL DETAILS FORM
-2019-

Application for the post of:

☐ Associate professor *
☐ Professor at large *
☐ Full professor *

☐ Ms  ☐ Mr

Surname ...........................................................................................................

Maiden Name ...................................................................................................

Name(s) ............................................................................................................

Date of Birth ........................................ Place of Birth ........................................

Personal Address ............................................................................................

..........................................................................................................................

E-mail ..............................................................................................................

Landline .......................................................................................................... 

Mobile .............................................................................................................

Fax ....................................................................................................................

Current Post .....................................................................................................

Place of Work (complete address) .....................................................................

..........................................................................................................................

Other Professional Activities .............................................................................

University diplomas and titles obtained in France (including name, year and place of award)

..........................................................................................................................

..........................................................................................................................

University diplomas and titles obtained abroad (including name, year and place of award)

..........................................................................................................................

..........................................................................................................................

Have you already applied to the EHESS?  ☐ NO  ☐ YES,

If yes, please give the year of application ..........................................................

For which post?  ☐ Associate professor  ☐ Professor at large  ☐ Full professor

(place) ........................................... (date) .....................................................

Signature (obligatory)

* Tick one box