Implementation agreement for student, doctoral student, researcher and professor exchanges

Between

The Ecole des hautes études en sciences sociales, hereinafter referred to as EHESS a scientific, cultural and professional public institution, having its head office at 190 avenue de France, 75013 Paris (France), represented by its president, Mr François Weil, of one part,

and

The Higher School of Economics, National Research University, hereinafter referred to as HSE, having its head office at 20 Myasnitskaya str, 101000 Moscou, Russia, represented by its vice-rector, Alexander Shamrin, of the other part, duly authorized to sign this agreement,

Together referred to as the parties

In application of the Memorandum of understanding signed between the parties

it is agreed as follows:

**Article 1: Purpose**

This agreement is for the purpose of promoting a program of exchanges for professors, researchers, masters and doctoral students between The Higher School of Economics and the Ecole des hautes études en sciences sociales.

Such exchanges are for the purpose of developing research programs in all areas involving human and social sciences, particularly in the areas of history, economics, philosophy, demography and sociology/political sciences.
Part I

Student and/or doctoral student exchanges

Article 2

Each party is responsible for selecting its students and/or doctoral students likely to take part in this exchange program in accordance with the procedures and conditions applied by the other party, which reserves the right to accept or refuse such students.

The institution of origin sends the host institution the application forms for the student and/or doctoral student selected, complying with the calendar applying to each institution.

Article 3

The students and doctoral students who take part in this exchange program follow the academic calendar in their institution of origin and can be seconded for a period of up to one full academic year according to the terms of the host institution’s academic program.

The students and/or doctoral students selected for this exchange program can choose and follow the courses in the host institution provided such courses are of the same level or are comparable with those taught in their institution of origin. They must also have a good command of the host country’s language, to be ensured by the institution of origin professor who is responsible for the exchange.

The students and/or doctoral students do not receive a diploma from the host institution under this exchange program.

The organisation of joint international thesis supervision will give rise to individual agreements for joint international thesis supervision signed by the doctoral student and the thesis director in each institution.

Article 4

The students and/or doctoral students who participate in this exchange program pay the enrolment fees in their institution of origin and are exempted from paying enrolment fees in the host institution.

Article 5

The two parties agree to maintain a balance in the number of students benefiting from the exchange program, with a maximum of two students per party per academic year. Any imbalance in the number of students in a given year must be compensated for in the following academic years throughout the duration of the application of the agreement.
Article 6

The students and/or doctoral students selected for the exchange have the same rights and duties that the host institution acknowledges in its own students. They must comply with the law and university regulations and can be subject to sanctions in the event of breaches. The institution of origin must be informed of any breach by any of its students and/or doctoral students.

The host institution provides academic assistance to students and/or doctoral students during their stay.

Article 7

Students and/or doctoral students who are not European Union nationals are responsible for obtaining the required entry or residency visas in their country of origin. Host institutions will do their best to aid in these administrative tasks by providing the letters of invitation required to obtain a visa. The students and/or doctoral students will be responsible for all additional costs involved in this exchange, which include transport, accommodation, food, medical insurance and other costs.

Article 8

At the end of the exchange period, the host institution sends the institution of origin an official report containing the marks obtained by each student. The validation of the program undertaken remains subject to the rules in force in the institution of origin. The host institution can, if necessary, provide the institution of origin with a description of the courses and the curriculum vitae of the teachers who gave the courses undertaken by the students and information on the systems applied for examinations and the attribution of marks.

Part II
Professor exchanges

Article 9

The two parties can each year invite up to two professors, chosen from amongst the candidates proposed by the institution of origin, the stay in the host institution being one month in accordance with the corresponding academic program and the agreement reached on a case-by-case basis between the parties.
HSE will send the scientific coordinator at EHESS, in charge of this agreement, at the latest on 15 of January in the university year preceding the exchange, the candidate’s file specifying the date of his or her arrival and the period of stay. This file will also include a letter of invitation provided by an EHESS professor, the candidate’s personal details, his or her scientific program (in particular, the themes of his or her lectures) and his or her CV. The stays will take place during the following university year (November to June).

EHESS will send the scientific coordinator at HSE, in charge of this agreement, at the latest on 15 January in the university year preceding the exchange, the candidate’s file specifying the date of his or her arrival and the period of stay. This file will also include a letter of invitation provided by an HSE professor, the candidate’s personal details, his or her scientific program and his or her CV.

In the case that the invited party supports the total costs related to the stays of its professors and/or researchers at the partner university, the number of candidates may also be increased following a mutual agreement between the two parties.

**Article 10**

The host institution provides the professors with the material and financial resources relating to their accommodation and living costs during their stay. The institution of origin retains the liability for paying the professor’s salary, international medical insurance and return transport costs.

In the context of available programs, the two parties can apply for financial resources to be allocated for the implementation of the exchange program within the framework of inter-governmental agreements and from national, European or international organisations.

**Article 11**

The professors who participate in the exchange program must undertake the necessary steps relating to their stay as provided for in the system applying in each institution. They are responsible for obtaining the required entry or residency visas in their country of origin. Host institutions will do their best to aid in these administrative tasks by providing the letters of invitation required to obtain a visa. Finally, they must obtain the necessary absence authorisations for the time they spend in the host institution.

**Article 12**

Professors who participate in the exchange program present their institution of origin with a written report on activities undertaken during their stay.
Titre III
General provisions

Article 13

This agreement is entered into for the duration of the memorandum of understanding cited above, ie, five (5) years from the date it is signed. It can be renewed by way of a supplementary agreement.

Article 14

Any modification to this agreement will be made by supplementary agreement signed by the two parties.

At the request of either party, this agreement can be terminated by the parties, subject to three months’ notice being given. In such situation, the students, doctoral students, researchers and professors whose exchanges have been accepted by the institutions will not be affected and can finish their programmed activities.

In the event of non-performance by either party of any of the obligations provided in this agreement and one month after the first presentation of a registered letter with an acknowledgment of receipt containing a default notice that remains unsatisfied, this agreement will, at the other party’s discretion, be lawfully terminated without any legal formality at the exclusive fault of the defaulting party, without prejudice to any damages and interest.

Any dispute that may arise in the application of this document will be settled by negotiation between the parties. In the event of a persistent dispute, the dispute will be settled by an arbitral tribunal comprising one arbitrator nominated by each party and a third arbitrator appointed by mutual agreement by the two first arbitrators.

Signed in six original copies, two in French, two in English and two in Russian, the English version being authoritative.

In Moscow on March 13 2012

The President of the Ecole des hautes études en sciences sociales

François Weil

The Vice-Rector of the National Research University Higher School of Economics

Alexander Shamrin